



GREAT OLDBURY PARISH COUNCIL

Mrs Irena Litton BEM. 34 Dozule Close, Gloucestershire. GL10 3NL
Tel No 01453 822287

To: Parish Councillor

3rd May 2024

Martin Bowman, Sonia Brinkworth, Robert Brown, Chris Coombs, Andrew Deighton, Edward Turnbull-Scott and Phillip Ward

Members are summoned to attend so the business set out below can be considered and resolved.

NOTICE OF ANNUAL MEETING OF GREAT OLDBURY PARISH COUNCIL - To be held at 7.00pm on Thursday the 16th May 2024 – Stonehouse Library

AGENDA

- 1/24 To elect a Chairman
- 2/24 To welcome everyone to the inaugural meeting of the Great Oldbury Parish Council and for the Clerk to note the Acceptance of Office declarations.
- 3/24 To receive apologies for absence.
- 4/24 To adopt a Code of Conduct
- 5/24 To receive Declarations of Interest on items in the agenda.
- 6/24 To receive reports from the County and District Councillors
- 7/24 To elect a Vice Chairman
- 8/24 To assign roles and responsibilities
- 9/24 To adopt the General Power of Competence
- 10/24 To adopt Standing Orders
- 11/24 To adopt Financial Regulations
- 12/24 To approve the Asset Register
- 13/24 To adopt Data Protection and Privacy Regulations
- 14/24 To adopt a Publication Scheme
- 15/24 To agree the website, email provider and IT subscriptions
- 16/24 To approve the logo design for the website, road signs and stationery
- 17/24 To ratify the decision to subscribe to Gloucestershire Association of Parish and Town Councils
- 18/24 To receive an update and agree the representatives for the joint Working Group with Eastington Parish Council, with regard to a fair and reasonable settlement of assets.
- 19/24 Financial Issues
 - a) To approve a draft budget for Financial Year 2024/25

- b) To approve payments in accordance with the RFO Report (which will include a bank reconciliation)

20/24 Planning

- a) To consider any plans received.
- b) To consider a proposal from Cllr Brown with regard to parking near the school

21/24 To agree to work towards adopting the following policies:

- a. Biodiversity
- b. Equality and Diversity Policy
- c. Health and Safety Policy
- d. Risk Management Policy
- e. Training and Development Policy
- f. Disciplinary and Grievance Procedures
- g. Complaints Procedures (including An Unreasonable, Persistent or Vexatious Complaints Policy).
- h. Internal Controls
- i. Social Media Policy
- j. Emergency Plan
- k. Safeguarding Policy
- l. Grant Awarding Policy
- m. Reserves Policy/ Investment Strategy
- n. Website Accessibility Statement

22/24 Councillor Submissions (for notice of forthcoming events or reminders, not for discussion).

23/24 To receive questions from Members of the Public

24/24 Date of the next meeting – Thursday 6th June 2024 – venue to be confirmed.



Mrs Irena Litton - Clerk to the Parish Council