



# GREAT OLDBURY PARISH COUNCIL

Mrs Irena Litton BEM. Parish Office, Great Oldbury Community Centre,  
Daniels Way, Great Oldbury. GL10 3XR  
Tel No 01453 822287

To: Parish Councillor

7<sup>th</sup> December 2024

Martin Bowman, Sonia Brinkworth, Chris Coombs, Andrew Deighton, Edward Turnbull-Scott and Phillip Ward (Chairman).

Members are summoned to attend so the business set out below can be considered and resolved.

**NOTICE OF THE GREAT OLDBURY PARISH COUNCIL MEETING** - To be held at 7.00pm on Thursday the 12<sup>th</sup> December 2024 – Great Oldbury Community Hall.

**All residents** of the Parish are welcome to attend and a period of up to 15 minutes will be available at the beginning of this meeting for members of the public to raise questions.

## AGENDA

89/24 To receive apologies for absence.

90/24 To receive Declarations of Interest on items in the agenda.

91/24 To approve the minutes from the Parish Council meeting held on 7<sup>th</sup> November 2024.

92/24 To receive reports from the County and District Councillors.

93/24 To receive the resignation of Dr Robert Brown and confirmation of the Casual Vacancy Notice.

94/24 Community Hall (see also Agenda Item 96/24b):

- a) Rural England Prosperity Fund, grant application:
  - To receive confirmation that an amount of £5,000 has been awarded.
  - To approve the quotes for blinds and staging.
  - To approve a budget for expenditure on kitting out of the kitchen.
- b) To receive an update on the successful Opening Event of the Community Hall.
- c) To consider and approve the following quotes, as per the recommendations from the Working Group:
  - Waste Management Contract.
  - Hygiene Management Contract.
  - Fire and Intruder Maintenance Contract.
  - Community Centre Cleaning Contract.
  - Hygiene Contract.
  - Bus shelter Cleaning Contract.

- Window Cleaning Contract.
  - Booking system.
- d) To consider and approve the following expenditure, as per recommendations from the Working Group:
- WiFi hardware (approx. £2,500)
  - baby changing uplift (approx. £500)
  - chairs, tables (approx. £2,000)
  - signage, notice boards etc (approx. £1,000)
  - security – (approx. £1,000)
  - CCTV – (approx. £2,500)
  - TV, for meeting room – (approx. £1,500)
- e) Utility Contracts:
- To agree for Utility Aid to act on behalf of the Council to find applicable utility providers for gas and electricity.
  - To agree to delegate the final decision and approval of utility contracts, to the Clerk in conjunction with the Working Group.

95/24 To review and consider the recommendations for a hire agreement allowing Great Oldbury Youth Football Club to use the Playing Fields.

96/24 Financial Issues

- a) To approve payments in accordance with the RFO Report.
- b) To note that the spending for the Community Centre, as per Agenda Item 94/24 will be from Ear Marked Reserves.

97/24 Planning

- a) To consider any plans received.
- b) To receive a progress report from the Clerk on applications already responded to.

98/24 Councillor Submissions (for notice of forthcoming events or reminders, not for discussion).

### **CONFIDENTIAL AGENDA `**

That in accordance with the provisions of Schedule 12A of the Local Government Act 1972, the public and press be excluded during consideration of Agenda Item 99/24.

99/24 To approve the recommendations on Employments Matters:

- a) To appoint the Clerk, including the terms and conditions.
- b) To ratify the additional hours worked for the Community Hall Project Manager and agree the conditions for the ongoing temporary contract.
- c) To receive an update and consider ongoing requirements.

100/24 Date of the next meeting – To agree that the January meeting will be held on Thursday 23<sup>rd</sup> January 2025, 7pm at The Great Oldbury Community Centre.



Mrs Irena Litton  
Clerk to the Parish Council